

Instructor Qualification Workshop

Standardized training processes, methodology, and quality assurance within QMS

AVIATION NOW
ACADEMY



2 DAYS WORKSHOP | MIN PARTICIPANTS | Available Languages: DE+EN

SOFT SKILLS

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Description

This Instructor Qualification Workshop provides the key competencies for the professional planning, delivery, and evaluation of training within a company-wide Quality Management System (QMS). The course is designed for aspiring instructors, training managers, and subject matter trainers who aim to implement and further develop training in line with defined standards and quality requirements.

The focus is on structured didactic methods, standardized training processes, and the application of consistent training concepts. You will learn how to design training in a goal-oriented manner, prepare content systematically, and structure learning processes in accordance with clearly defined quality standards. Particular emphasis is placed on the consistent implementation of training standards, transparent learning objective definitions, and structured documentation. Through practical exercises and targeted training sequences, you will apply the methods directly and develop a confident understanding of your role as a qualified instructor within a QMS environment. You will strengthen your ability to objectively evaluate training performance, apply feedback effectively, and continuously optimize training processes. This two-day classroom workshop forms the foundation for professional instructor qualification and supports organizations in sustainably establishing standardized training practices while ensuring long-term quality in education and training.

Target group

- Future instructors and subject matter trainers within a Quality Management System
- Training managers and those responsible for education and training programs
- Staff in training, Learning & Development, or quality management
- Subject matter experts who are required to deliver training according to defined standard
- Instructors working within standardized training systems

Class location: Classroom training in Europe, or worldwide in-company

Included: course material, certificate

Learning objectives

- Understand the role and responsibilities of a qualified instructor within a QMS
- Apply standardized training requirements to ensure company-wide consistency
- Get to know methods for structured training planning
- Develop clear and measurable learning objectives in line with defined standards
- Apply effective teaching and delivery methods
- Ensure consistent training delivery in accordance with QMS requirements
- Apply structured assessment and feedback methods
- Understand audit and compliance requirements in the training context
- Document and track training in accordance with QMS guidelines
- Ensure training records comply with quality requirements
- Analyze and continuously improve training quality

Course outcomes

- Understanding of professional training standards, didactic methods, and quality requirements within a QMS
- Ability to plan, deliver, and evaluate training in a structured way while reliably applying defined standards and documentation requirements

